

**WASHINGTON PARISH COUNCIL MEETING**

TO: All members of the Council: Cllr S Buddell (Chairman), Cllr A Dillaway, Cllr B Hanvey, Cllr P Heeley, Cllr T Keech, Cllr A Lisher (Vice-Chairman), Cllr G Lockerbie, Cllr J Luckin, Cllr A Perkins, Cllr R Scovell and Cllr J Thomas.You are hereby summoned to attend a meeting of the Parish Council on:

**Monday 5th August at 7:30pm in the Washington Village Hall**

**( Doré Room) School Lane, Washington RH20 4AP**

**AGENDA**

1. **Apologies for Absence**

To Receive and Accept apologies for absence from Councillors.

1. **Acceptance of Office**

To Receive and Sign Acceptance of Office forms from Cllr Dillaway and Cllr Scovell**.**

1. **Declaration of Members’ Interests.**

To receive any interests as defined under the Localism Act 2011 and the Council’s Code of Conduct.

1. **Minutes of the last Full Council meeting**

To Approve the [Draft Minutes of the Full Council Meeting on 1st July 2024](https://1drv.ms/w/s!Au3i_smXtu_DhJQAMcATf4iGaJQqhg?e=7VHt2f)

1. **Public Session**

Members of the public may speak for up to 2 minutes in accordance with the Council’s Standing Orders in respect of business itemised on the agenda.

1. **Reports from County and District Councillors**

To Receive verbal reports at the meeting

1. **Actions**

To Report actions and matters arising from the last meeting.

1. **Planning:**

[SDNP/24/01471/HOUS – 1 New Town Cottages, The Street, Washington RH20 4AS.pdf](file:///C:\Users\Zoe\AppData\Local\Microsoft\Windows\INetCache\Content.Outlook\C8S47MCF\ufm3_Parish_Consultation_Lettern%20(002).pdf)

To Comment on the proposed demolition of conservatory and erection of a single storey rear extension.

[DC /24/0798 – Rock House Cottage The Hollow Washington West Sussex.pdf](file:///C:\Users\Zoe\AppData\Local\Microsoft\Windows\INetCache\Content.Outlook\C8S47MCF\ufm16_Parish_Council_Consultation.pdf)

To Comment on the proposed demolition of external room and entrance canopy. Erection of a single storey side extension and remodelling of entrance.

[DC/24/1082 – Fernbank Hampers Lane Storrington West Sussex.pdf](file:///C:\Users\Zoe\AppData\Local\Microsoft\Windows\INetCache\Content.Outlook\C8S47MCF\ufm126_Parish_Council_Consultation.pdf)

To Comment on the proposed construction of a double garage with room in the loft space.

[DC241057 Amberley Cottage Merrywood La Storrington.pdf](https://1drv.ms/b/s!Au3i_smXtu_DhJQhKLjnHvj6DvkANg?e=muK2QB)

To Ratify approval of the Planning & Transport Committee’s delegated comments to defer to the Tree Officer for the application to fell x4 Oak, x1 Sycamore, x1 Sweet Chestnut. Surgery to x14 Oak, x6 Sweet Chestnut (TPO - 0932)

[SDNP2402704HOUS - The Loft School La Washington RH20 4AP.pdf](https://1drv.ms/b/s!Au3i_smXtu_DhJQtb_cY2RW41aJtoA?e=ERHHxh)

To Ratify approval of the Planning & Transport Committee’s delegated comments of no objection to the proposed upgrade of conservatory to form orangery styled replacement

**Planning Decisions:**

For information only

**DC/23/0701 Old Clayton Boarding Kennels Storrington Road Washington West Sussex RH20 4AG**

Demolition of existing kennels and cattery buildings/structures, and existing dwellings. Erection of a 60-bed care home (Class C2) and 8No. age restricted bungalows (Class C3) with associated access, landscaping and other works (including relocation of existing staddle stone barn).

*This application was returned to HDC Planning Committee (16th July 2024) to consider the applicant’s revised affordable housing offer and updated submissions on flood risk. HDC decision is pending notification.*

**Storrington & Sullington and Washington Neighbourhood Plan (SSWNP)**

To Report any update on the SSWNP

**Planning compliance matters**

No further reports since the last meeting

1. **To Agree action on any urgent matters for consideration**

None reported at the time of publication of the agenda.

1. **Delegated Decisions**

None reported at the time of publication of the agenda

1. **Rampion 2**

To Ratify the Council’s representations by the Planning & Transport Committee for Deadlines 6 of the examination of the application for a Development Consent Order. Latest updates and examination timetable at: [Rampion 2 Offshore Wind Farm - Project information (planninginspectorate.gov.uk)](https://national-infrastructure-consenting.planninginspectorate.gov.uk/projects/EN010117).

1. **Delegated Powers**

To Approve delegated powers for emergency expenditure within the adopted budget which may be required in the Clerk’s absence, to the Chairman and Vice-Chairman or Chairman of a Committee if one or the other is absent, until the next meeting.

1. **Draft Minutes of the Personnel Committee Meeting on 15th July 2024**

To adopt the [Draft Minutes of the Personnel Committee Meeting 15th July 2024](https://1drv.ms/w/s!Au3i_smXtu_DhJQlAp59eHEsowRmrA?e=3vKJdY)

1. **Recommendation from the Personnel Committee on 15th July 2024**

To Consider a recommendation in the [Draft Minutes](https://1drv.ms/w/s!Au3i_smXtu_DhJQlAp59eHEsowRmrA?e=3vKJdY) not to introduce a Vexatious Communications Policy.

1. **Draft Minutes of the Finance Committee Meeting on 15th July 2024**

To adopt the [Draft Minutes of the Finance Committee Meeting 15 July 2024](https://1drv.ms/w/s!Au3i_smXtu_DhJQuu8cU153-gYoJGw?e=RAvSYK)

1. **Recommendation from the Finance Committee Meeting on 15th July 2024**

To Agree a recommendation in the [Draft Minutes](https://1drv.ms/w/s!Au3i_smXtu_DhJQuu8cU153-gYoJGw?e=RAvSYK) to open a new Nationwide business savings account at 4.8% interest fixed for 6 months and the transfer of £50,000.

1. **Grant application**

To Consider a [Grant application for £1,165 for heaters in Dore Room,Village Hall](https://1drv.ms/f/s!Au3i_smXtu_DhI4Egmz8jqS6IUQ2Zw?e=OKBeBk). This item was deferred from the last meeting and reviewed by the Finance Committee at its meeting on 15th July 2024. Refer also to resolution in the [Draft Minutes of the Finance Committee Meeting 15 July 2024](https://1drv.ms/w/s!Au3i_smXtu_DhJQuu8cU153-gYoJGw?e=RAvSYK)

1. **Financial Regulations**

To defer review of the new 2024 model document to a Finance Working Party.

1. **Finance**

* To Approve [Schedule of Payments](https://1drv.ms/b/s!Au3i_smXtu_DhJUfLabeRXWAlfJymA?e=EbqPVU)  and any additional invoices presented at the meeting.

To Report bank reconciliation for July 2024.

To Report income received since the last meeting.

* To Report the Q1 2024/25 VAT reclaimed.

To Approve [quotation](https://1drv.ms/w/s!Au3i_smXtu_DhJQg8Fj9zri4FHPj3g?e=MvADqq)  for various repairs on the Recreation Ground

1. **Correspondence**

To Note Correspondence Report.

1. **Clerk’s Report**

To Note the Clerk’s Report~~.~~

1. **Chairman’s Announcements**

To Receive any Chairman’s brief announcements at the meeting for business not on this agenda.

1. **Date and time of the next meetings**

Planning & Transport Committee: **Monday 19th August 5th August 2024, 7:00pm.**

OSRA Committee: **Monday 19th August 2024, 7:45pm.**

Full Council Meeting: **Monday 5th September 2024, 7:30pm.**

1. **Exclusion of the Press and Public**

To Consider by resolution the exclusion of the Public and Press pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and the Council’s Standing Orders from the next confidential item.

1. **Rampion 2: The Council as Trustee of the Washington Recreation Ground Charity**

To Report an email update from Carter Jonas and the Council’s Agent since the last meeting regarding payment of the Council’s professional fees to advise on the proposed inshore cable route on the Recreation Ground and Allotment Land.



Z Savill

Clerk to Washington Parish Council

30th July 2024

*The Public are welcome to attend the part of this meeting which they are permitted access, subject to the hall’s safe seating capacity. Under the provisions of the Local Government Audit and Accountability Act 2014 (Openness of Local Government Bodies Regulations 2014), members of the public are permitted to film or record Council meetings to which they are permitted access, in a non-disruptive manner. By attending this meeting, it is deemed that you consent to this.*